



Beautiful Plains School Division

Professional Growth Plan

This summary form is to be completed by each teacher who has been approved for the Professional Growth Plan and should reflect one planning cycle. A copy of the form is to be placed in the teacher's personnel file.

Name:	
School:	
Position or Teaching Assignment:	
Supervisor:	

This report is for the period _____ to _____

A) GATHERING INFORMATION

This section should detail the sources of feedback or information (e.g. parents, students, principal, self-evaluation) and the keypoints given in the feedback.

B.) PREPARING THE PLAN

a) What are my strengths?

b) What areas do I want to focus on for growth?

c) What are my goals within the area of focus?

d) What steps will I take to reach my goals?

e) What resources will I require?

f) How will I know whether I have achieved my objective?

C) CARRYING OUT THE PLAN

Outline what things were done to work toward the objectives and with what success or result.

D) EVALUATING THE PLAN AND PLANNING FOLLOW-UP

Include any summary statements or note ideas that would be useful in beginning the next cycle.

Teacher's Signature

Date

Supervisor's Signature

Date