



# Beautiful Plains School Division

## Extra-Curricular Time Sheet – Bus Driver

DRIVER'S NAME:	DEPARTURE LOCATION:	DESTINATION:
DATE(s):	PURPOSE OF TRIP:	

TIME CALCULATION		
DEPARTURE TIME ____ : ____ ____ A.M. ____ : ____ ____ P.M.	RETURN TIME: ____ : ____ ____ A.M. ____ : ____ ____ P.M.	TOTAL TIME:
WAS A SPARE DRIVER USED FOR YOUR REGULAR ROUTE? <i>If yes, please attach completed bus driver absence form</i>	YES	NO

TRIP MILEAGE CALCULATION		
ODOMETER READING ON RETURN:	_____	km
ODOMETER READING ON DEPARTURE:	_____	km
TOTAL KILOMETERS: <i>(Return Minus Departure)</i>	_____	km

\_\_\_\_\_  
*Driver's Signature*

\_\_\_\_\_  
*Transportation Supervisor's Signature*

### FOR OFFICE USE ONLY

_____ Regular Hours	_____ Overtime Hours			
_____ @ per hour	_____ @ per hour			
_____	+	_____ =		
		<table border="1"><tr><td>TOTAL PAID</td></tr><tr><td> </td></tr></table>	TOTAL PAID	
TOTAL PAID				
		Month Paid _____		

TRIP BUDGET	<u>School</u>	<u>Sports</u>	<u>Field</u>	<u>KM Cost</u>	<u>Total</u>
	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

\_\_\_\_\_  
*Secretary-Treasurer*