

Beautiful Plains School Division

Box 700 NEPEAWA, MB R0J 1H0

Tel: (204) 476-2388

Workplace Safety & Health Committee Meeting

**Tuesday, September 27, 2011 at 1:30 p.m.
Division Office**

Employer Members	Occupation	Attendance
Ray Kulbacki	Trustee	A
Garth Hunter	Trustee	P
Gord Olmstead	Secretary-Treasurer	P
Jason Young	Superintendent	P
Mark Hutton	Maintenance Supervisor	P
Employee Members	Occupation	Attendance
Gary Salmon	Carberry Collegiate	A
Bruce Duguay	R. J. Waugh	P
Denise Selewich	Small Schools	P
John McKee	Bus Garage	P
Randy Miller	Neepawa Collegiate	P
Heath Murray	Hazel M. Kellington	P
Claudette Christison	BPTA Rep	P

The meeting was called to order at 1:30 p.m. with Randy Miller as chair.

1. The agenda was approved as circulated.
2. Review of Previous Meeting Minutes – May 24, 2011

Moved by M. Hutton and seconded by G. Hunter that the minutes of the May 24, 2011 meeting be approved. **Carried**

3. Review of Safety Checklists and Inspection Forms
 - i) Division Office – No issues
 - ii) Bus Garage & Bus Drivers - No issues
 - iii) Hazel M. Kellington School - No issues
 - iv) R. J. Waugh School - No issues
 - v) Carberry Collegiate – Need for Wellnet Update. Gary Salmon will complete.
 - vi) Neepawa Collegiate – New MSDS forms are required. Maximum chemical inventory is being worked on.
 - vii) Small Schools and Colonies – Some issues at Colony Schools after summer repairs. Superintendent to follow up. Brookdale School – microwaves and paper on walls was noted.

4. Accident Incident Reports

There were three (3) student accidents and no non-student (employee) accidents reported since the last Workplace Safety and Health meeting.

The committee also reviewed the report from MSBA outlining the nature of student injuries in Manitoba and Beautiful Plains.

5. Training Opportunities

Claudette Christison will be attending the October 3rd workshop in Brandon sponsored by MTS and MSBA.

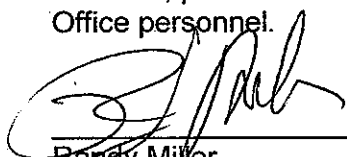
6. HyLife Workplace Safety Training - Division invited to attend.

7. John McKee moved and Bruce Duguay seconded that the meeting be adjourned. Carried Meeting adjourned at 1:45 p.m.

Date for next meeting is Tuesday, December 6, 2011 at 1:30 p.m.

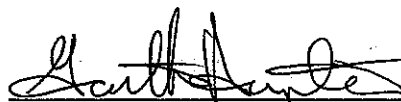
Employees are reminded that if any unsafe conditions are found, it should be reported to the Principal or Supervisor immediately.

If you have reported this to your principal/supervisor and feel that the issue has not been satisfactorily resolved, please feel free to contact your employee representative or contact appropriate Division Office personnel.



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