

Beautiful Plains School Division

Box 700 NEEPAWA, MB RoJ 1Ho

Tel: (204) 476-2388

Workplace Safety & Health Committee Meeting

**Tuesday, May 24, 2011 at 1:30 p.m.
Division Office**

Employer Members	Occupation	Attendance
Ray Kulbacki	Trustee	A
Garth Hunter	Trustee	P
Gord Olmstead	Secretary-Treasurer	P
Jason Young	Superintendent	P
Mark Hutton	Maintenance Supervisor	P
Employee Members	Occupation	Attendance
Gary Salmon	Carberry Collegiate	A
Bruce Duguay	R. J. Waugh	P
Rod McEwen	Small Schools	P
John McKee	Bus Garage	P
Randy Miller	Neepawa Collegiate	P
Heath Murray	Hazel M. Kellington	P
Claudette Brouzes	BPTA Rep	A

The meeting was called to order at 1:30 p.m. with Garth Hunter as chair.

1. The agenda was approved as circulated.
2. Review of Previous Meeting Minutes – March 9, 2011

Moved by M. Hutton and seconded by J. McKee that the minutes of the March 9, 2011 meeting be approved. **Carried**

3. Review of Safety Checklists and Inspection Forms
 - i) Division Office – No issues
 - ii) Bus Garage & Bus Drivers - No issues
 - iii) Hazel M. Kellington School - No issues
 - iv) R. J. Waugh School - No issues
 - v) Carberry Collegiate - No issues
 - vi) Neepawa Collegiate – Division will follow up on confirmation from Wellnet when new MSDS forms are added.
 - vii) Small Schools and Colonies – Two issues noted. Superintendent followed up after meeting and all is now complete.

4. Accident Incident Reports

There were sixteen (16) student accidents and two (2) non-student (employee) accidents reported since the last Workplace Safety and Health meeting.

A summary of accidents / incidents reported to the Division Liability carrier for the period July 1, 2010 to December 31, 2010 was also reviewed. This report compares Beautiful Plains to the province based on accidents/incidents per 1,000 students. Beautiful Plains had a higher incident ratio for physical education and school playground activities.

5. Workers Compensation Reports

There were four non-teacher workers compensation reports since the last meeting.

The committee thanked Rod McEwen for his years of service to this committee.

Date for next meeting is Tuesday, September 27, 2011 at 1:30 p.m.

Meeting adjourned at 1:40 p.m.

Employees are reminded that if any unsafe conditions are found, it should be reported to the Principal or Supervisor immediately.

If you have reported this to your principal/supervisor and feel that the issue has not been satisfactorily resolved, please feel free to contact your employee representative or contact appropriate Division Office personnel.

Bruce Duguay
Employee
Phone: (204) 834-2639
Box 651
Carberry, MB
R0K 0H0
Email: bduquay@bpsd.mb.ca

Garth Hunter
Management
Phone: (204) 476-3592
Box 2076
Neepawa, MB
R0J 1H0
Email: ghunter@bpsd.mb.ca