

PARENT INVOLVEMENT/PARTICIPATION

1. The Division recognizes that parents have a primary responsibility for the education and supervision of their children and therefore a responsibility to actively participate with all of the partner's of education in order to fully exercise their rights and obligations.
2. Parents have a responsibility to support their children and their children's schools by:
 - a) providing proper care and maintenance
 - b) ensuring that their child attends school regularly
 - c) taking an active interest in the child's school program and offering motivation to their children.
 - d) creating a home environment conducive to study and supervision of homework.
 - e) being in regular contact with the school
3. The Board approves the following statements to describe some of the ways in which parents may be involved in the education of their children.
 - a) Parents have the right to be informed about the education program for their children.
 - b) Parents or legal guardians can examine the school records for their child(ren) by prior arrangement with, and in the presence of, the Principal or a designated professional staff member.
 - c) Consultation with parents is a normal and required part of planning for a resource program; special needs program; an individual education plan.
 - d) Admission to the Senior Years Occupational Entrance Program would be preceded by consultation with the student and his/her parents.
 - e) Parents should be made aware of the vision and hearing screening programs and would be notified of the results if further consultation is needed.
 - f) Parental consent is required when their child(ren) is referred to Physiotherapy or Occupational Therapy, or for consultation from Vision and/or Hearing Consultants (agency requirement, not B.P.S.D.).
 - g) Written parental consent if necessary for referrals to a School Psychologist. Results of the assessment are to be relayed and interpreted to parents by the

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- h) Written parental consent is required when their child(ren) is to work with the School Social Worker on an extended basis. Any outcomes of this work would be relayed to parents by the School Social Worker.
- i) Written parental consent is necessary for referrals to the Speech and Language Clinician. Results of the assessment are to be relayed and interpreted to parents by the Speech and Language Clinician.
- j) Parents should be informed of any academic assessment and their results which may be administered by the Resource Teacher.
- k) Parental consent is normally required before information from medical practitioners is provided to the schools (medical practitioner requirement).
- l) Parents have the right to request a review of any decision made concerning their child. The appeal process developed by the Department of Education and Training and reproduced below provides suitable guidelines for this review.
- i) Where a dispute persists between a parent or guardian of a student with special needs, and school personnel, the parent or guardian may request in writing that the school board review the matter. Where a written request is received under the above process, the school board shall direct its superintendent's office, or other appropriate authority in the case of school districts, to:
- acknowledge receipt of the request in writing;
 - advise the school principal of the request for review;
 - establish a date which shall be within fifteen (15) working days of the date of filing the request for review by which the parent or guardian filing the request shall meet with representatives of the particular school and of the school board to review the request.
- ii) The student whose education is in dispute shall remain in his/her placement until the dispute has been resolved.
- iii) In those instances where the local school division/district appeal process is not successful in resolving the dispute, the disagreement may be referred by either party (the parent/guardian or the school board) to Manitoba Education and Training, which will provide conciliation services to assist the local jurisdiction and parent or legal guardian in resolving the matter.

Approved September 18, 1990

Revised October 18, 1994