

TRANSPORTATION PROCEDURES IN CASE OF HAZARDOUS WEATHER

1.
 - A. Extreme weather conditions that warrant the cancellation of bus transportation in the Division. In cases of cold weather, wind chill in excess of - 45° Celsius shall be considered hazardous. This decision will be made by the Transportation Administration and will be communicated to all drivers and principals by the Supervisor of Transportation. When time permits the cancellation will be communicated to parents and students by means of local radio stations. In all instances it is the responsibility of each driver to notify all families on his route.
 - B. Weather conditions that warrant the cancellation of all buses travelling to a particular community or school. This decision will be made by the Transportation Administration in consultation with the local drivers and will be communicated to all of the drivers and principals involved by the Supervisor of Transportation. When time permits the cancellation will be communicated to parents and students by means of location radio stations. Once again each driver has the responsibility of notifying all families on his route.
 - C. Weather conditions that warrant the cancellation of individual buses. This decision will be made by the individual driver in consultation with the Supervisor of Transportation. The principal(s) involved should be notified immediately. The individual driver must inform all families on his route of this decision.

2. Request for early dismissal of students to enable buses to leave early.

Requests to take children home earlier than the usual dismissal time may be initiated by the driver(s) concerned, the Principal or the Supervisor of Transportation, but must be approved by the Supervisor of Transportation and planned in conjunction with the principal(s) concerned. Individual drivers have the responsibility of ensuring that every family on his route has been notified of the change in dismissal time. Children must not be allowed off any bus unless the family has been notified of the change in time.

3. Availability of drivers.

Whenever weather conditions are such that buses may be required at other than the regular time (weather advisory or warning) each driver must leave with the Supervisor of Transportation a phone number of other information, so that he can be reached at any time during the day.

4. Driver's responsibility when his bus does not operate.

It is essential that each driver notify every family on his route, when it is necessary to cancel the trip entirely, or to change the time of the trip.

E.E.A.

5. A driver's consideration of local conditions.

It is realized that there can be local weather conditions that affect as few as one bus route. In circumstances such as this the driver has the responsibility to communicate these conditions to the Supervisor of Transportation, and to jointly decide whether the bus trip will be cancelled or changed to another time. Principal(s) concerned should be notified of the decision as soon as possible.

Approved November 27, 1984
Reviewed October 18, 1994
Revised December 4, 2001
Revised February 18, 2003
Revised January 18, 2005
Revised February 15, 2011