

MOTIONS

1. A motion must be in writing on the form provided. Every motion must be signed by the mover and seconder before being presented to the Chairperson.
2. The Chairperson shall read each motion to the Board, giving the mover and seconder, before it is debated.
3. Any trustee who has made a motion has the liberty to withdraw it with the consent of his seconder.
4. An amendment may be moved on any motion, and shall be decided before the original motion, but no more than one amendment to an amendment shall be entertained. An amendment can only modify the motion, not change the intent of the motion.
5. A motion for adjournment shall always be in order, and shall be decided without debate, except that it cannot be entertained when the Board is voting on another question or while a trustee is addressing the Board.
6. A motion for postponement takes precedence over a motion for referral, and a motion for referral takes precedence over a motion to amend or a vote on the original motion.
7. A motion is:
 - postponed - to a specific date
 - referred - to a committee
 - tabled - indefinitely
8. A decision of the Board may be reversed
 - a) at the same meeting provided that there is unanimous consent for the reversal from all members present and voting on the original decision.
 - b) at a subsequent meeting provided that written notice of a proposal to reverse the decision is given from at least one meeting to the next, and a majority of the total number of trustees vote in favour of the reversal. (P.S.A. 33(2))
9. Those trustees present, including the Chairperson, should be required to vote on every question unless a conflict of interest has been declared. If a trustee abstains from voting, his abstention will be considered a negative vote. A tie vote shall be declared lost.
10. If any trustee considers himself grieved by the decision of the Chair, it shall be his privilege to appeal to the Board, and the vote on such appeals shall be taken without debate except that the mover of the appeal may explain his reasons for appealing and the Chairperson may explain his reasons for the ruling.
11. Before a vote is taken, a member may request that his/her vote be recorded in the minutes by the Secretary-Treasurer.

Approved September 1, 1977
Revised October 18, 1994
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