

Beautiful Plains School Division
Regular Board Meeting
June 7, 2011

Present: Chairperson G. Hunter, Vice-Chairperson D. Rea, and Trustees R. Manns, K. Guillas, J. McNeily, B. Snezyk and R. Kulbacki

Also Present: J. Young and G. Olmstead

BPTA: J.Sallows (regular meeting only)

In Camera

a) Superintendent's Confidential Report

- Leave of absence requests
- Student Suspensions
- Staffing Issue

b) High School Timetable and Lunch Break

c) Carberry News Express – Question

d) Brandon S.D. letter

e) Bargaining Information Sharing meeting

J. McNeily left the meeting at this time.

f) Non-Teacher Pay Scales

J. McNeily returned to the meeting at this time.

The Business Meeting was called to order at 8:05 p.m.

1. The agenda was approved as amended.
2. The minutes of the May 17, 2011 Regular Board Meeting were approved as circulated.
3. Superintendent's Business Report
 - a) Leaves of absence as outlined in the Superintendent's Confidential Report were approved.
 - b) Staffing
 - Ashlee Plett employed as part time teacher effective September 6, 2011 and assigned to HMK.
 - Clayton Carefoot employed as part time teacher effective September 6, 2011 and assigned to NACI.
 - Christine Pedersen employed as secretary effective June 6, 2011 at NACI.
 - Candace Perrett employed as teacher on a teacher general contract effective September 6, 2011 and assigned to NACI.
 - Sarah Michalski, teacher, term contract ending June 30, 2011.
 - Melanie McDonald, educational assistant, resignation accepted.
 - c) Choice of School – Dawson Jackson to attend Brookdale School rather than R. J. Waugh was approved. Transportation as per policy.
 - d) Out of Province Overnight Student Trip Request
 - An NACI High School Hockey Team trip to Minnesota on November 9-13, 2011 was approved.
 - e) Overnight Student Trip Activity
 - Brookdale Grade 7 & 8 field trip to Oak Hammock Marsh on June 1 & 2, 2011
 - f) Substitute Teacher Contracts for Mark Williams, Brent Crosson, Tannis Hart, Keely Woods and Darlene Baker

- g) Farm Credit Canada Drive Away Hunger initiative
- h) Education Matters Articles
Articles on Student Accident Insurance and Apprenticeship will be the first developed for publication.

4. Secretary-Treasurer's Business Report

- a) April 2011 Financial Reports were approved.
- b) March 31, 2011 PSAB Financial Statements

The auditor has reviewed our April 1, 2010 to March 31, 2011 Financial Statements. This period allows school division financial statements to be consolidated with all other government and crown corporation activities. The financial reports and supplemental reports have been submitted to the School Finance Branch and the Office of the Auditor General.

- c) Borrowing By-Law #254, a by-law for the purpose of borrowing up to \$3,200,000 to meet operating expenses for the 2011/12 year was given first reading.
- d) The following policies were reviewed:
 - ICB - Distance Education Fees – increased to \$450 maximum
 - ICC - Senior Years Programs in Hutterite Colony Schools - fees increased to \$450 maximum.
 - GCB - Support Staff Vacation EntitlementAll policies will be presented for approval at next meeting.

- e) Staffing - Don McRae, school bus driver resignation was accepted effective July 1, 2011.
- f) Request new Air Handler – NACI Junior High

The Division has received formal approval to proceed on Phase II of the Foundation and Envelope upgrade at NACI. The Board passed a motion requesting the Public School Finance Board to replace the Neepawa Collegiate Junior High mechanical system to coincide with the grade beam repair and building envelope project.

- g) Computer Tender - Powerland Computers of Winnipeg was awarded the tender for the 2011/12 bulk purchase of computers and monitors for the Division.
- h) The Division has requested proposals for banking services. This will be considered at the next regular meeting.
- i) Tennis Courts on NACI Property – a letter to the Town of Neepawa will be developed.

5. Committee Reports

- a) Education & Policy Committee
 - Policy JCB - Teacher Supervision & Evaluation was reviewed and will be presented for approval at the next Board meeting.
 - Policy JGK - Cell Phone/Personal Electronic Devices will be held for more consideration next fall.
 - Policy JGF - Alcohol & Drug Possession or Use – revisions were noted and will be presented for approval at the next Board meeting.
 - Policy IGC - Assessment – minimum government requirement has to be met. Approved at next Board meeting.

6. New Business and Correspondence

- a) Summer Board Meeting is scheduled for August 9, 2011.

7. Other Reports
 - a) Minutes of the Workplace Safety & Health Meeting were reviewed.
 - b) Principal Meeting agenda was noted.
8. Superintendent's Information and Correspondence
The following was noted:
 - a) Information on defibrillators
 - b) The Governance Coach – workshops on Board governance
9. Secretary-Treasurer's Information and Correspondence
The following was noted:
 - a) Three school buses were inspected by the Motor Vehicle Branch – no defects were identified.
10. Open Forum
 - a) Internet Connectivity Agreement next meeting.

Resolutions:

1. That the agenda be approved as amended. *Carried*
2. That Policy F.B.A. – Use of School Facilities be amended as presented this date. *Carried*
3. That the minutes of the May 17, 2011 Regular Board Meeting be approved as circulated. *Carried*
4. That the request for 1 day of personal leave without pay on June 14, 2011, as outlined in the Superintendent's Confidential Report item a) of this date be approved. This is approval for one day taken above and beyond the provisions provided in Policy G.C.C. *Carried*
5. That the request for leave without pay on June 10, June 24 & June 27, 2011, as outlined in the Superintendent's Confidential Report item b) of this date be approved. This is approval for three days taken above and beyond the provisions provided in Policy G.C.C. without pay. *Carried*
6. That the maternity and parental leave for the period September 6, 2011 to September 5, 2012 as outlined in the Superintendent's Confidential Report item c) of this date be approved. Any leave in excess of the above will be leave without pay. *Carried*
7. That the request for leave without pay on December 5-9,2011 inclusive as outlined in the Superintendent's Confidential Report item d) of this date be approved in excess of three consecutive days with any days taken over and above what is provided in the collective agreement 12.03 be granted without pay. *Carried*
8. That the request for leave without pay on June 22-30, 2011 as outlined in the Superintendent's Confidential Report item e) of this date be approved in excess of three consecutive days with any days taken over and above what is provided in the collective agreement 12.03 be granted without pay. *Carried*
9. That the request for indefinite leave without pay as outlined in the Superintendent's Confidential Report item f) of this date be approved. This is approval for days taken above and beyond the provisions provided in Policy G.C.C. without pay. *Carried*
10. That Ashlee Plett be employed as teacher on a part time teacher general contract effective September 6, 2011 and assigned to Hazel M. Kellington School. *Carried*
11. That Clayton Carefoot be employed as teacher on a part time teacher general contract effective September 6, 2011 and assigned to Neepawa Area Collegiate. *Carried*

12. That Christine Pedersen be employed as secretary at Neepawa Area Collegiate effective June 6, 2011. *Carried*
13. That Candice Perrett be employed as teacher on a teacher general contract effective September 6, 2011. *Carried*
14. That the resignation from Melanie McDonald, educational assistant, be accepted effective June 27, 2011. *Carried*
15. That the choice of school request from Cody and Rebecca Jackson for their son, Dawson to attend Kindergarten at Brookdale School effective the fall term 2011 be approved. *Carried*
16. That the out of province / country trip request, namely the NACI Tigers Hockey Team weekend series in Faribault, Minnesota on November 9-13, 2011 be approved provided that all necessary insurance and documentation are in place. *Carried*
17. That the April 2011 Financial Reports be approved. *Carried*
18. That By-Law No. 254, a by-law for the purpose of borrowing up to \$3,200,000 to meet operating expenses for the 2011/12 year, BE READ A FIRST TIME. *Carried*
19. That the resignation from Don McRae, school bus driver, be accepted effective July 1, 2011. *Carried*
20. WHEREAS the Division will be completing a grade beam and building envelope project in 2012 at Neepawa Collegiate (Junior High) and,
- WHEREAS the Division has requested replacement of the mechanical system since 2000 as part of the capital planning process and,
- WHEREAS the current system does not meet ASHRAE standards for ventilation and,
- WHEREAS Division Administration has not been successful in obtaining this work as part of the project, therefore
- BE IT RESOLVED that the Beautiful Plains School Division request the Public School Finance Board to fund the replacement of the Neepawa Collegiate Junior High mechanical system to coincide with the grade beam repair and building envelope project. *Carried*
21. That the quotation for the 2011/12 bulk purchase of computer workstations and monitors from Powerland Computers of Winnipeg be accepted. *Carried*

Meeting adjourned at 9:25 p.m.

Next Regular Board Meeting is scheduled for June 21, 2011 at 7:00 p.m.

***Minutes are available on the Division Web Site at www.bpsd.mb.ca
This site also links to Division Schools.***