

Beautiful Plains School Division
Regular Board Meeting
June 21, 2011

Present: Chairperson G. Hunter, Vice-Chairperson D. Rea, and Trustees K. Guillas, J. McNeily, B. Snezyk and R. Kulbacki

Also Present: J. Young and G. Olmstead

Regrets: R. Manns

In Camera

- a) Superintendent's Confidential Report
 - Staff agreement

- b) Non-Teacher Pay Schedules for 2011/12

The Business Meeting was called to order at 7:15 p.m.

1. The agenda was approved as amended.
2. The minutes of the June 7, 2011 Regular Board Meeting were approved as circulated.
3. The Accounts and Payroll Direct Deposits for May 2011 were approved.
4. Business Arising from the Previous Meeting
 - a) The following policies were approved or amended:
 - J.C.B. - Teacher Supervision & Evaluation
 - J.G.F. - Alcohol and Drug Possession or Use
 - I.G.C. - Academic Responsibility, Honesty and Promotion/Retention
 - I.C.B. - Distance Education Fees
 - I.C.C. - Senior Years Programs in Hutterite Colony Schools
 - G.C.B. - Support Staff Vacation Entitlement

 - b) Internet Connectivity – Westman Communications Group
The Board approved the agreement between Westman Communication Group to provide high speed internet connectivity. Once completed, the four largest schools and Division Office will have 1 Gbps available via fibre optic cable. Brookdale and J. M. Young will have 160 Mbps using wireless. Towers for wireless will need to be built in Neepawa and Brookdale. The agreement is for an initial term of ten years with two options to renew, each for five years. Increased speeds for fibre optic cable are available in the future. The cost to install the required infrastructure is \$695,000 plus taxes. Ongoing Monthly Costs for operating are also provided for in the agreement. Decisions on financing the project will be made at a later date.
5. Superintendent's Business Report
 - a) Staffing
 - The staff agreement as outlined in the Superintendent's Confidential Report was approved.
 - Shelley Mayor, educational assistant, resignation accepted effective June 27, 2011.
 - Educational assistant hiring for the 2011/12 school year was approved.

 - b) Late Choice of School Applications
 - Michael and Lacey Campbell, residents of Pine Creek S.D. were approved to attend NACI. Transportation arrangements are not confirmed.
 - Ian Pastershank, resident of Pine Creek S.D. was approved to attend HMK. No transportation is required.

- c) Overnight Student Trip Activity
 - CC Grade 8 Camp Trip to Clear Lake on June 22-24, 2011.
- d) Financial support for a student at Carberry Collegiate attending the Encounters with Canada program was approved.

6. Secretary-Treasurer's Business Report

- a) The RFP for Division Banking Service from Beautiful Plains Credit Union for the period September 1, 2011 to August 31, 2016 was accepted. A total of four proposals were received.
- b) May 2011 Financial Reports were approved.
- c) A new Policy IHC – Special Language Credit Option was reviewed for the first time.
- d) Borrowing By-Law #254, a by-law for the purpose of borrowing up to \$3,200,000 to meet operating expenses for the 2011/12 year was given second and third readings and finally passed, signed and sealed.
- e) Mileage Rates increased to 46¢ per kilometer effective July 1, 2011.
- f) Staffing – Brenda Oshanyk was employed as school bus driver effective September 6, 2011 and assigned to route #3.
- g) Holiday carryovers were approved for five twelve-month employees who have a holiday carryover in excess of five days..

J. McNeily declared a conflict of interest and left the meeting at this time.

- h) Non-Teacher Pay Scales and Schedule B for Maintenance Supervisor and Transportation Supervisor were approved. Revised schedules are effective July 1, 2011.

J. McNeily returned to the meeting at this time.

- i) Bill 57 Annual Employee Compensation Disclosure was received as information.

7. New Business and Correspondence

- a) Summer office hours for the Division Office were approved and other facilities within the Division were allowed a four day work week during the summer.
- b) An Education Matters article on "Apprenticeship" was approved for submission to the local newspapers as well as posting it on the Division web site.

8. Other Reports

- a) Recognition Evening – positive comments on the evening. Congratulations to the organizing committee.

9. Superintendent's Information and Correspondence

The following was noted:

- a) Automated external defibrillators for schools. The Division is purchasing some units with the plan to have them installed by next fall.
- b) Division Planning – Questions to aid in thinking about our Division plan.
- c) A discussion was held regarding paperless board packages.
- d) Employee Computer Purchase Plan – this was circulated to all employees within BPSD.
- e) School calendars for the 2011/12 school year were circulated.

10. Secretary-Treasurer's Information and Correspondence
 a) Natural Gas Brokerage – Divisions in the province have been surveyed. Only one rural division has signed a brokerage contract.

Resolutions:

1. That the minutes of the June 7, 2011 Regular Board Meeting be approved as circulated. *Carried*
2. That the agenda be approved as amended. *Carried*
3. That the May 2011 expenditures be approved for a total of \$1,305,793.00
 Accounts Payable Cheques #12277 - #12546 \$719,786.88
 Payroll Direct Deposits #20174 - #20507 \$586,006.12 *Carried*
4. That Policy J.C.B. – Teacher Supervision & Evaluation be amended as presented this date. *Carried*
5. That Policy J.G.F. - Alcohol and Drug Possession or Use be amended as presented this date. *Carried*
6. That Policy I.G.C. - Academic Responsibility, Honesty and Promotion/Retention be amended as presented this date. *Carried*
7. That Policy I.C.B. - Distance Education Fees be amended as presented this date. *Carried*
8. That Policy I.C.C. - Senior Years Programs in Hutterite Colony Schools be amended as presented this date. *Carried*
9. That Policy G.C.B. - Support Staff Vacation Entitlement be amended as presented this date. *Carried*
10. That the Beautiful Plains School Division enter into a long term agreement with Westman Communications Group to provide high speed connectivity to all community schools in the Division and the Chairperson and Secretary-Treasurer be authorized to sign such agreement. Financing of the \$695,000 plus taxes cost will be determined at a later date pending further financial information. *Carried*
11. That the Division approve the agreement between the staff member and the division as outlined in the Superintendent's Confidential Report. *Carried*
12. That the resignation from Shelley Mayor, educational assistant, be accepted effective June 27, 2011. *Carried*
13. That the report on Educational Assistants for 2011/2012 be received as information and that the following educational assistants be employed effective September 7, 2011.

BROOKDALE: Shaunna Fedak; Diane Watson

IMY: Karen Poncsak

CC: Bonnie Clark; Jody Cupples; Karen Enns (part time); Barb Fenwick; Randy MacDonald (part time); and Nancy Rowley (part time).

HMK: Sharon Asselstine; Norma Dauphinais; Yvonne Doble; Twyla Dowd; Carol Dresler (part time); Jamie Ellis; Andrea Ferguson; Joan Kozoroski; Toni Kuharski; Maggie Mabon (part time); Carmen McPhee; Marion Morrison; Sonya Paterson; Tanya Plett; and Linda Thompson (part time).

NACI: Dorothy Cameron (part time); Lane Englund; Gwen Ferguson; Corinna Jasienczyk; Troy Mutch; Barb Nicoll; Dian Perrett; Corinne Recunyk; Kim Reynolds (on leave); and Alesha Schuman

RIW: Susana Danyliuk; Kristen Dickson; Kim Halcro (part time); Janet Kennedy; and Karen Orchard.

COLONY SCHOOLS

Riverside: Charline Bradley; Sharla Magwood (part time)

Rolling Acres: Tawny Dillabough

Sprucewoods: Kathy Drysdale; Lisa Froebe (part time)

Twilight: Lisa Froebe (part time); Brenda Nelson

Willerton: Karen Chabot

Carried

14. That the late choice of school request from Cheryl Campbell and James Brown for their children, Michael and Lacey Campbell, to attend Neepawa Area Collegiate effective the fall term 2011 be approved.

Carried

15. That the late choice of school request from Kaila Derhak and Shane Pastershank for their son, Ian Pastershank to attend Kindergarten at Hazel M. Kellington School effective the fall term 2011 be approved.

Carried

16. That the Division supports Carberry Collegiate student, Tara-Leigh Turner, with her participation in the "Encounters with Canada" program with a donation of \$200 towards her registration fee.

Carried

17. That the banking proposal from Beautiful Plains Credit Union for the period September 1, 2011 to August 31, 2016 be accepted.

Carried

18. That May 2011 Financial Reports be approved.

Carried

19. That By-Law No. 254, a by-law for the purpose of borrowing up to \$3,200,000 to meet operating expenses for the 2011/12 year, BE READ A SECOND AND THIRD TIME AND FINALLY PASSED, SIGNED AND SEALED.

Carried

20. That the mileage rate for use of a private vehicle on Division business be established at 46¢ per kilometer effective July 1, 2011.

Carried

21. That Brenda Lynn Oshanyk be employed as a school bus driver effective September 6, 2011 and that she be assigned to Route #3.

Carried

22. That twelve month staff outlined in the attached report be permitted to carry forward holidays.

Carried

23. That the Non-Teaching Staff Salary Schedule and Schedule B for the Transportation Supervisor & Maintenance Supervisor be approved effective July 1, 2011.

Carried

24. That the 2010 Bill 57 Employee Compensation Disclosure list be received as information and approved for submission to Manitoba Education.

Carried

25. That the Division Office summer hours be established as follows:

Monday to Thursday 8:00 A.M. to 4:00 P.M.

July 4 – August 26 inclusive

Carried

26. That the facilities in the Division be allowed to have a four day work week Monday to Thursday for the period of July 4 to August 26, 2011 provided satisfactory summer work and major repairs can be accommodated and normal weekly hours worked.

Carried

Meeting adjourned at 8:45 p.m.

Next Regular Board Meeting is scheduled for August 9, 2011 at 7:00 p.m.